



Philadelphia Bar Foundation

Morris M. Shuster Public Interest Fellowship Program

2023 Eligibility Checklist

1. Are you a full-time (minimum average 30 paid hours per week) legal services attorney who provides legal assistance and works for a qualifying employer and is considered a “permanent hire employee,” or have you accepted such employment that commences at a future date? (a list of qualifying employers is attached as Attachment #1)

Yes _____ No _____

2. Are you currently licensed to practice law in Pennsylvania?

Yes _____ No _____

3. Have you been employed as a practicing legal services attorney at one or more non-profit organizations, regardless of geographic location, for either a minimum of five years, or a minimum of three years

Minimum 5-years _____ Minimum 3-years _____ No _____

I am applying for:

Level 1 Assistance (maximum \$5,000) _____ (minimum 5-year employment requirement)

OR

Level 2 Assistance (maximum \$2,500) _____ (minimum 3-year employment requirement)

4. After first subtracting from your gross annual educational loan indebtedness, which includes but is not limited to undergraduate, graduate, and law school loan indebtedness, any and all loan repayment assistance received during calendar year 2022, including but not limited to that received from a fellowship, law school or employer, do you have a “net annual educational loan indebtedness,” that exceeds the sum of \$2,500?

Yes _____ No _____



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2023 Application and Eligibility Verification

Applications with complete accompanying documentation must be received by the Philadelphia Bar Foundation by 5:00 p.m. on Friday, November 17, 2023. Email the materials to mmance@philabarfoundation.org with the subject line: 2023 SHUSTER PUBLIC INTEREST FELLOWSHIP APPLICATION

1. Name and Address of Applicant:

Name: _____

Work Address: _____

Home Address: _____

Work Telephone: _____ Home/Mobile Telephone: _____

Work email: _____ Home email: _____



2. Past non-profit employer(s) and the current qualifying employer where you were previously and are currently (or will be) employed as a practicing legal services attorney; your position(s), and; dates of employment (a list of qualifying employers is included in 2023 Guidelines & Guidelines Certification packet).

a. Past Employer: _____

Position: _____

Dates of Employment: _____



b. Past Employer: _____

Position: _____

Dates of Employment: _____

c. Past Employer: _____

Position: _____

Dates of Employment: _____

d. **Current Employer:** _____

Position: _____

Dates of Employment: _____

3. “Net annual educational loan indebtedness”

“Net annual educational loan indebtedness” is arrived at by subtracting any and all educational loan repayment assistance received yearly, including but not limited to assistance received from a fellowship, law school or employer, from your gross annual educational loan indebtedness, which includes but is not limited to undergraduate, graduate, and law school loan indebtedness. Please note that this is an **annual** figure, and not the total amount of your indebtedness.

Attach a copy of a current educational loan account statement(s) verifying the amount of gross annual educational loan indebtedness and annual payment.

Gross annual educational loan indebtedness \$ _____

Total annual educational loan assistance (minus) \$ _____

Source _____

Source _____

Source _____

Source _____



Net annual educational loan indebtedness (equals) \$_____

4. Executive Director or Chief Operating Officer Eligibility Verification

I have reviewed the 2023 Guidelines for the Morris M. Shuster Public Interest Fellowship Program as well as the Application of the undersigned, and to the best of my knowledge, the applicant is eligible for a 2023 Shuster Fellowship.

Name _____

Title _____

Signature _____

5. Applicant Certification

I hereby certify that all information provided as part of this application is true and complete to the best of my knowledge.

Name _____

Date _____

Signature _____

6. Attach signed Guidelines & Guidelines Certification